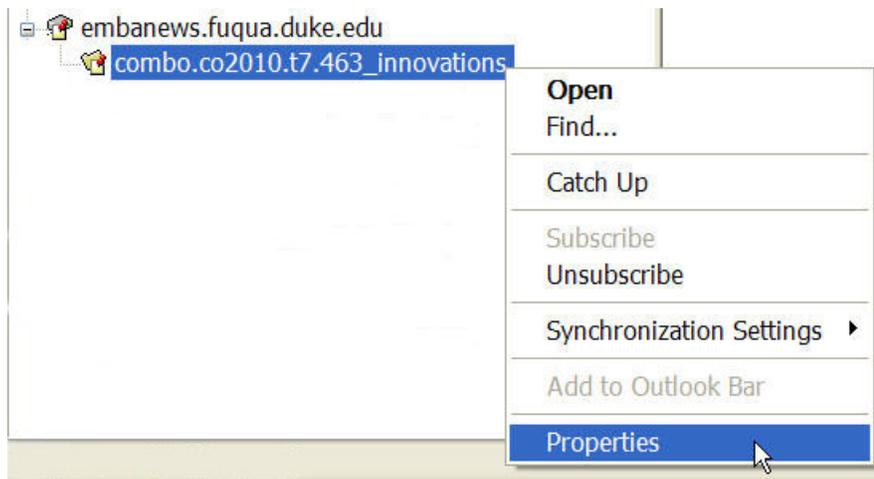


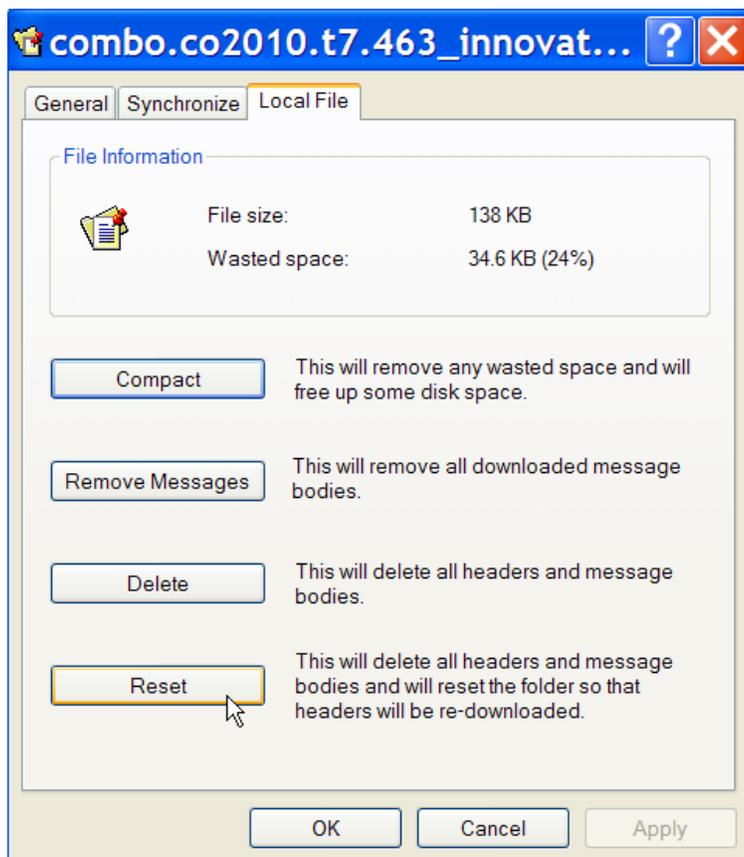
How to Reset a Board

Procedure for Outlook Express: After you cancel a message on the board, you will still be able to see the posting until you “reset the board” and get rid of all the cached messages. Follow these steps to reset a board.

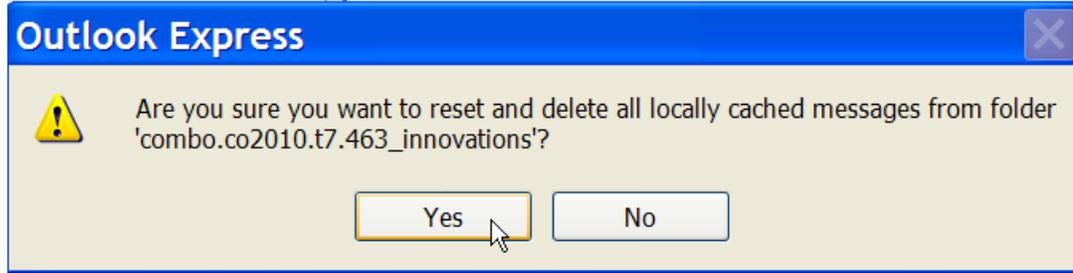
1. **Right-click on the discussion board (newsgroup)** that you want to reset.
2. Left-click on **Properties**.



3. Click the **Local File** tab
4. Click **Reset** button.



5. Click **Yes** to the question, “Are you sure you want to reset and delete all locally cached messages from folder 'bulletin_board_name'?”



6. Click **OK** button to close the Properties dialog box.
7. **Click on a different newsgroup** for a few seconds.
8. **Click on the same newsgroup** and all the messages will be downloaded from the server and will be marked as unread.
9. **Click Edit, Mark All Read** (to change all messages to “read” messages.)